

# Title I School-Level Parental Involvement Policy

## Mariano Castro Elementary School

Mariano Castro Elementary has developed a written Title I parental involvement policy with input from Title I parents. The policy was first drafted by the school and district office. Parents were able to provide input and feedback to the policy during School Site Council Meetings, English Language Advisory Committee Meetings in 2019. Revisions were made based on parent input. The policy has been distributed to parents of Title I students. The parent involvement policy was disseminated by email and school newsletter. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

## Involvement of Parents in the Title I Program

To involve parents in the Title I program at Mariano Castro Elementary the following practices have been established:

- The school convenes in various meetings to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program. These parent meetings at Mariano Castro Elementary inform parents and provide time to answer any questions. Parents are notified by weekly newsletters, email, and phone calls.
- The school offers flexibility in meeting times for Title I parents, such as meetings in the morning or evening.
- Since Mariano Castro Elementary School is Title I School Wide, we will use the School Site Council, English Language Advisory Committee, and Principal's Coffees to inform and answer questions for Title I parents.
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy. The School Site Council approves the final parent involvement policy.
- Since Mariano Castro Elementary School is Title I School Wide, we will use PTA, School Site Council and English Language Advisory Committee to plan, review and improve Title I programs and Title I parent Involvement Policy. Program data is continually communicated to parent groups throughout the year. Parent input is taken at these meetings as well.
- The school provides parents of Title I students with timely information about Title I programs.
- Mariano Castro Elementary disseminates Title I program information at various parent meetings: PTA, School Site Council Meetings, and English Language Learner Committee meetings.
- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.
- Mariano Castro Elementary provides explanations of curriculum, assessments, and proficiency during Back to School Night, Parent/Teacher Conferences, English Language Advisory Committee meetings, School Site Council Meetings, and parent workshops.
- If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the Title I parents to participate in decisions relating to the education of their children.
- Parents can request meetings with the child's teacher, administration, and other school personnel to give input and participate in the decisions relating to program participation and the education of their children.

## School-Parent Compact

Mariano Castro Elementary distributes to parents of Title I students a school-parent compact during parent teacher conferences. The compact, which has been developed and aligned to State requirements, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities
- Our parent involvement policy was developed in partnership with, School Site Council, and ELAC committee representatives.

## Building Capacity for Involvement

Mariano Castro Elementary engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.
- Information concerning content standards, assessments, and how to monitor and improve achievements are communicated at parent Back To School Night, ELAC, SSC, parent-teacher conferences and parent workshops throughout the year.
- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.
- Mariano Castro Elementary School provides parents with materials and training throughout the year during ELAC, SSC and parent workshops presented by school staff throughout the year.
- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and on how to work with parents as equal partners.
- Through staff meetings and staff development days, staff is informed and trained on the importance and value of parental contributions as partners in their child's education. Input from parent surveys, ELAC meetings, SSC meetings, and other parent forums are considered by education staff members.
- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities to encourage and support parents in more fully participating in the education of their children.
- Mariano Castro Elementary, in addition to regular school staff, has a full-time School and Community Engagement Facilitator to assist parents in accessing information from school, district, and the community.
- The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format that the parents understand.
- The school provides support for parental involvement activities requested by Title I parents.
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- School Staff, including the School and Community Engagement Facilitator, work with parents to decide and coordinate school activities.

## Accessibility

Mariano Castro Elementary provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format that parents understand. Interpretation in Spanish is provided. Interpretation in other languages is provided upon request.

- The school provides interpretation at school events, provides interpreters for parent conferences, and translates school documents as required.
- The school provides access and makes accommodations as needed by the parent and student body.

The aforementioned policy is approved by the following school representatives:

\_\_\_\_\_ Date: \_\_\_\_\_  
*Principal's Signature*

\_\_\_\_\_ Date: \_\_\_\_\_  
*School Site Council President's Signature*